

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo, and Suisun**

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February 7, 2014

**NOTICE OF JOINT MEETING
PILOT EVALUATION AND INCIDENT REVIEW COMMITTEE**

A joint meeting of the Board of Pilot Commissioners Pilot Evaluation Committee and Incident Review Committee is scheduled for February 19, 2014 at 7:00 a.m. at the Board of Pilot Commissioners Office, 660 Davis Street, San Francisco, California. The agenda items are listed below.

Additional information regarding this meeting may be obtained by contacting the Board of Pilot Commissioners at (415) 397-2253. The meeting will be open to the public.

This meeting is accessible to the physically disabled. Persons requesting further information or needing an accommodation or modification to enable them to participate should call the office of the Board at (415) 397-2253 or write to the Board at the above address. Requests for accommodation should be made no later than 5 working days before the meeting.

Other Board members may be present at, and may participate in, the committee meeting. However, final Board action on any item before the committee will only be taken at a separately noticed Board meeting.

BOARD OF PILOT COMMISSIONERS

Kelly Dolcini
Staff Services Analyst

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This notice and agenda may also be found on the Board's website:

<http://www.bopc.ca.gov/>

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo and Suisun**
Pilot Evaluation/Incident Review Committee Joint Meeting
February 19, 2014 7:00 a.m.

MEETING AGENDA

Open Session (7 a.m. to 9 a.m.)

1. Call to order and roll call.
2. Approval of minutes for the January 22, 2014 meeting.
3. Discuss Trainee Program improvements and exam development.
4. Discussion of correspondence in the previous months.
5. Discussion with members of the Incident Review Committee about the role of trainees in incident investigations. **Possible recommendation to full Board on role of Trainees in incident investigation.**

Closed Session (9 a.m. to 12 p.m.) as authorized by Government Code Section 11126(c)(1) and (c)(2)

6. Review pilot trainee evaluation cards.
7. Interview/Counsel pilot trainees.
8. Develop recommendation to place on probation or dismiss one or more trainees if warranted.
9. Develop recommendation to issue certificate of completion and license to one or more trainees if warranted.

Open Session (12 p.m. to 12:05 p.m.)

10. Public comment on matters not on the agenda.
11. Schedule next meeting.
12. Adjournment