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JOINT COMMITTEE MEETING:
PILOT FITNESS COMMITTEE AND RULES AND REGULATIONS COMMITTEE
November 30, 2011
MEETING MINUTES
9:00 a.m.

The Board of Pilot Commissioners Pilot Fitness Committee and Rules and Regulations Committee met jointly on November 30, 2011 at 9:10 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner John Cronin presided over the meeting with Committee members Barbara Price, Brigadier General Chester Ward, MD, MPH, and University of California Associate Clinical Professor Dr. Robert Kosnik present. Members of staff present were Executive Director Allen Garfinkle, Board Counsel Dennis Eagan, Staff Services Analyst Brian Vu and Office Technician Kelly Dolcini. Present in the audience was Board President K. Mike Miller. Business, Transportation and Housing (BTH) Traci Stevens was represented by BTH Deputy General Counsel Morocz telephonically from Sacramento.

Open Meeting:

1. **Call to Order and Roll Call.**

   Commissioner Cronin called the meeting into order at 9:10 p.m. Commissioner Cronin was the sole member for the Rules and Regulations Committee and a quorum did not exist. General Ward, Barbara Price and Dr. Kosnik were present, establishing a quorum for the Pilot Fitness Committee.

2. **Approval of Joint Rules and Regulations and Pilot Fitness Committee meeting minutes of October 4, 2011.**

   The approval of the minutes will be deferred to the next Committee meeting due to a lack of quorum in the Rules and Regulations Committee.

3. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Board Initiated Physical Examination".**

   The Committee reviewed Board Counsel Eagan's proposed draft and approved it with minor edits.

4. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Medical Disability Leave".**

   The Committee reviewed Board Counsel Dennis Eagan's draft renamed Consequences of NFFD or PNFFD Determination. Committee members suggested various edits to Board Counsel's draft. Board Counsel will present revised draft at next meeting.

5. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Appeals of Fitness Determinations".**

   The Committee reviewed the Appeals section and an extensive discussion ensued on policy consideration of the appeals process. Board Counsel Eagan agreed to do research on the appeals process and present proposals at the next meeting.

6. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy General Counsel Morocz titled "Qualification Standards for Board Appointed Physicians; Duties of Physicians".**

   The Committee has yet to address this agenda item.

7. **Review and discuss Release and Authorization of medical information to individuals other than Board appointed physicians, such as medical specialists, Board members or Board staff".**

   The Committee has yet to address this agenda item.

8. **Review and discuss what should be included in the "physical examination" referred to item (c) of section titled "Description of Physical Exam" (page 2 of 8 of draft).**

   The Committee has yet to address this agenda item.

9. **Review and discuss definition for Physical Examination and Medical Assessment and where these terms should be included in draft regulations.**

   The Committee has yet to address this agenda item.

10. **Review circumstances where trainee may be found Not Fit for Duty and the various consequences of such a determination.**

    The Committee has yet to address this agenda item.

11. Public Comments on Matters not on the agenda.

There were none.

12. Planning agenda items for next committee meeting.

The next Joint Committee meeting is scheduled for December 9, 2011.

13. Adjournment.

This committee adjourned at 11:45 p.m.

Respectfully submitted,

Brian Vu
Staff Services Analyst