Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun
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JOINT COMMITTEE MEETING:
PILOT FITNESS COMMITTEE ANDRULES AND REGULATIONS COMMITTEE
July 19, 2011
MEETING MINUTES
9:00 a.m.

The Board of Pilot Commissioners Rules and Regulations Committee met on July 8, 2011 at 9:14 a.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner Wainwright presided over the meeting with Committee members Commissioners Roberts and Johnston, Brigadier General Chester Ward, MD, MPH, and Barbara Price present. Present in the audience included former Board Counsel Ray Paetzold, Executive Director Allen Garfinkle, Staff Services Analyst Brian Vu and Office Technician Kelly Dolcini. Business, Transportation and Housing (BT&H) Secretary Bonner was represented by BT&H Deputy General Counsel Morocz and Associated Governmental Program Analyst Amanda Esquivias telephonically from Sacramento.

Open Meeting:

1. **Call to Order and Roll Call.**

   Chairman Wainwright called the meeting into order at 9:14 a.m. Commissioner Johnston, General Ward, and Barbara Price were present, constituting a quorum.

2. **Approval of Pilot Fitness minutes of May 13 2011 meeting.**

   There were none to approve and due to the joint nature of the meeting it was deferred to the next Pilot Fitness meeting.

3. **Review and implement Board direction to replace the Seafarers Health Improvement Program (SHIP) Guidelines with US Coast Guard NVIC 04-08 "Medical and Physical Guidelines for Merchant Marine credentials," or any successor thereto, as the medical standard for conducting the physical examination and fitness for duty determination as a pilot or pilot trainee. [Per Recommendation 31 of "Pilot Fitness Study].**

Chairman Wainwright inquired as to whether the Committee would be drafting language or looking at the big picture of Deputy Counsel Morocz's draft. Deputy Counsel Morocz answered that the Board already looked at the big picture and it was time for the Committee to act upon the exact wordage.

General Ward expressed his desire to add "any successor thereto" after NVIC, concerned that the Committee would always be amending to the latest edition. Deputy Counsel Morocz stated that the Committee cannot include something that does not exist. However, the Committee will know when there are changes and can act immediately. Commissioner Roberts agreed, stating the process that when the Committee gets a new version of the NVIC, they will get together to look at it, make appropriate changes and send it to Sacramento.

The Committee discussed the format of Deputy Counsel Morocz's draft and was concerned that the agenda items did not correspond with the draft. Deputy Counsel Morocz stated that he structured his draft in this matter to be more streamlined. Commissioner Roberts stated that the Committee will review the draft in its entirety.

4. **Review and implement Board direction to follow qualifications for board appointed physicians as one to be required by regulation in a future pilot fitness oversight regime:**
    a. **Licensed by the Medical board of California,**
    b. **At least five years of experience in general occupational medicine or maritime occupational medicine, and**
    c. **Is personally familiar with the physical and cognitive challenges encountered by license of the Board.**

The Committee reviewed Board Counsel Morocz's draft and made changes. Please see attached documents for revised draft.

5. **Review and implement board direction to require, that pilots and pilot trainees undertake an agility test that simulates the physical demands of providing pilotage service.**

The Committee reviewed Board Counsel Morocz's draft and made changes. Please see attached documents for revised draft.

6. **Public Comments on Matters not on the agenda.**

There were none.

7. Planning agenda items for next committee meeting.

There were none.

8. Adjournment.

This committee adjourned at 12:29 p.m.

Respectfully submitted,

Brian Vu
Staff Services Analyst