Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun
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JOINT COMMITTEE MEETING:
PILOT FITNESS COMMITTEE AND RULES AND REGULATIONS COMMITTEE
September 7, 2011
MEETING MINUTES
1:00 p.m.

The Board of Pilot Commissioners Pilot Fitness Committee and Rules and Regulations Committee met jointly on September 7, 2011 at 1:09 p.m. at the Board of Pilot Commissioners office, 660 Davis Street, San Francisco, California. Commissioner Dave Wainwright presided over the meeting with Committee members Commissioners John Cronin and Frank Johnston, Barbara Price, and Dr. Robert Kosnik present. Members of staff present were Executive Director Allen Garfinkle, Board Counsel Dennis Eagan, Staff Services Analyst Brian Vu and Office Technician Kelly Dolcini. Present in the audience were former Board Counsel Ray Paetzold and San Francisco Bar Pilots Captains Rick Hurt and Greg Tylawsky. Business, Transportation and Housing (BT&H) Acting Secretary Traci Stevens was represented by BT&H Deputy General Counsel Morocz telephonically from Sacramento. Associate Governmental Program Analyst Amanda Esquivias (AGPA) was also present telephonically.

Open Meeting:

1. **Call to Order and Roll Call.**

   Chairman Wainwright called the meeting to order at 1:09 p.m. Commissioner Roberts, Cronin, and Johnston were present and quorum did exist for the Rules and Regulations Committee, but not for Pilot Fitness. Dr. Kosnik and Barbara Price arrived later in the meeting to create a quorum.

2. **Approval of Joint Rules and Regulations and Pilot Fitness Committee meeting minutes of August 23, 2011.**

   Chairman Wainwright requested approval of the August 23, 2011 minutes. At that time, Barbara Price and Bob Kosnik were not present. As a result a quorum did not exist for the Pilot Fitness Committee, and approval of the August 23, 2011 minutes was deferred until the next Joint Committee meeting.

3. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy Counsel Morocz titled "Description of Physical Examinations; Detailed Standards.**

   The Committee reviewed Board Counsel Morocz's draft and made edits (see attached draft document).

4. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy Counsel Morocz titled "Duty to Report Medical Information".**

   The Committee reviewed Board Counsel Morocz's draft and made edits (see attached draft document).

5. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy Counsel Morocz titled "Board Initiated Physical Examination".**

   The Committee reviewed Board Counsel Morocz's draft and made edits (see attached draft document).

   The Committee did not address items 6-8 for lack of time. These will be addressed in future meetings.

6. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy Counsel Morocz titled "Medical Disability Leave".**

7. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy Counsel Morocz titled "Appeals of Fitness Determinations".**

8. **Review and edit as necessary Draft of Pilot Fitness Regulations, provided by BT&H Deputy Counsel Morocz titled "Qualification Standards for Board Appointed Physicians; Duties of Physicians".**

9. **Public Comments on Matters not on the agenda.**

   There were none.

10. **Planning agenda items for next committee meeting.**

    The next meeting is scheduled for October 4, 2011 at 9:00 a.m.

11. **Adjournment.**

    These Committees adjourned at 3:52 p.m.

    Respectfully submitted,

Brian Vu
Staff Services Analyst